



KAUST GLOBAL FELLOWSHIP PROGRAM 2024

APPLICATION FORM WITH PLUTOEdu – QUICK GUIDE

The KAUST Global Fellowship Program is open to applications on a rolling basis throughout the year with two **cut-off dates: January 1st and July 1st**.

The deadline for submitting a reference letter is the last day before the cut-off date. If a reference letter is received after the cut-off date will mean that the application (if still eligible) will be evaluated at the next cut-off date.

You must sign up to the PlutoEdu platform to access the system if you are:

- <u>APPLICANT</u>, to complete your application,
- <u>REFEREE</u>, to approve or upload a referee letter.

If you are an applicant, please download our registration guide for applicants found at: <u>https://kgfp.kaust.edu.sa/how-to-apply</u>



King Abdullah University of Science and Technology





REFEREE REGISTRATION PROCESS

Registration is mandatory to provide a reference letter for an applicant. For any technical issues or mistakes on the registration process please contact: kgfp@kaust.edu.sa

	[EXTERNAL] Reference Letter Request: KAUST Global Fellowship application – Dr. Syed Ali	0 fn fn i	
Step 1. You are asked to approve or	O no-reply@plutoedu.com Te: Ce: ⊙ KAUST Obtain Failwarks Program.	Vesterday at 3:46 PM	
upload a support letter for an applicant.	Dear (Roferee name)		
From the notification email click the link: https://www.plutoedu.com/auth/admin-	We are writing to inform you that (Applicant's name) has applied for the KAUST Global Postdoctoral Fellowship Program and has indicated you as a referee to support and strengthen the application.		
	Your reference letter is crucial in evaluating (Applicant's name) for this prestigious fellowship opportunity. To submit your reference letter, you need to register as a referee on the Fellowship platform using the following link: www.slutoedu.com/register		
	The guidelines to register on the platform are attached. Make sure to use the same email address for the registration, that you received this message at. If you already have an account on PlutoEdu with the same result of or rest part and your content condentials to log in.		
<u>dashboard</u>	After accessing the platform of https://www.ubutoedu.com/auth/admin-dashboard, ou have two options for submitting the reference letter:		
	1. Upload reference letter: You can directly and the second content on the KAUST Global Fellowship Program system		
	 Approve the reference letter uploaded by applicant: If the applicant has already submitted a reference letter on your behalf, you need to review and approve the uploaded reference letter (or upload a new letter). 		
	The deadline for submitting the reference letter is June 30 th , 2024, Your timely cooperation would be greatly appreciated.		
	ff you have any technical issues with registering or navigating the Fellowship platform, please contact the Global Fellowship hearn at togotheoust edu. sa		
	Thank you for your support and contribution to the KAUST Global Fellowship Program.		
	Best regards,		
	The KAUST Global Fellowship Team		
	httos://kdp.kaust.edu.sa/		

Step 2. Sign in to PlutoEdu if you already have an account or sign up using the relevant button.



Step 3. Create your account by selecting the <u>REFEREE</u> option, complete the required information and click on the Next button to be transferred to the referee dashboard.

Note: To register or sign in use the email address to which you received the email. Do not register as faculty or PI, this space is reserved only for KAUST staff.

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Create your account with us below

Step 4. Upload a reference letter or review and approve the reference letter you provided to the applicant to upload by clicking the relevant button.

