
KAUST GLOBAL POSTDOCTORAL FELLOWSHIP PROGRAM

ONLINE APPLICATION - INSTRUCTIONS TO APPLICANTS

Thank you for your interest in the KAUST Global Fellowship Program!

Before completing the online application form, please refer to the guidance materials and the KAUST Global Fellowship Program [website](#) to ensure that you and your research proposal meet the eligibility criteria to apply for the program.

PREPARING YOUR APPLICATION

Please read carefully and follow the instructions outlined below to help you prepare all required documents and materials to successfully submit your application through the online application form.

Using the provided templates in the Information Kit, you would need to prepare the following documents. **All documents must be submitted in one combined PDF file not exceeding the 25MB following the below order:**

1. CV/ Resume

Please provide your up-to-date CV or Resume with details of your academic and professional career achievements. Your CV/ Resume must **not exceed the 4 pages** including contact details, innovation/commercialization activity, teaching/mentoring/lecturing experience, key achievements, important selected publications, participation in conferences or other scientific communication materials etc.

2. Two Publications

You will need to provide a **link or copy of two selected publications** that represent your work and are related to your academic background/experience. If you provide links of these publications, please make sure that the links are clickable after you combine all documents in the final PDF file.

3. KAUST Host PI Letter

Please provide copy of any evidence of interest expressed by a KAUST Faculty to host you conduct your research in their lab/ group/ research center. Evidence of this may be an email confirmation or the KAUST host PI support letter (template).

Though independent and responsible for your own research activities, you will be hosted by a KAUST faculty member who will provide access to their labs, integrate you into their group and academic life at KAUST, and facilitate administrative aspects of your research activities.

Please use the KAUST websites mentioned below to identify research groups and labs that fit your research topic and contact the relevant professor(s), keeping in mind that the suitability of the host PI and research lab for the proposed research project and your scientific background is one of the selection criteria (see Application Guidelines):

[KAUST Faculty](#) | [KAUST Research](#) | [KAUST Research Areas](#)

Note that interdisciplinary work is encouraged, and it is possible to collaborate with other groups and/or professors in addition to that of your main host PI.

When contacting a KAUST Faculty:

- Broadly discuss your proposal in relation to its fit with his/her research lab;
- Discuss your project's needs in terms of equipment requirements and availability; and
- Ask for their written agreement, support and/or expression of interest to host you during the Fellowship, if you are successful.

4. Research Proposal (Template)

The research proposal must be prepared and submitted in the provided template under the below headings:

- Proposal Summary
- Background
- Research Plan
- Estimated Timeline Chart
- Project Deliverables
- Budget
- Communication Plan

The research proposal document must not exceed ten (10) pages using concise and succinct language, Calibri font, size point 11. While you will need to use technical terms particular to your field, please ensure that a scientist outside your specific discipline can understand your proposal and follow the logic in terms of posing a research question and carrying out the logical steps to arrive at a set of proposed outcomes.

Your **proposed research** must be in an area represented in any of the three [academic divisions](#) of KAUST.

Your **research outputs** should contribute to addressing global challenges and/or questions related to one or more of the five Pillars of Research at KAUST – *Water, Energy, Environment, Food & Health, the Digital domain*.

5. Reference Letters

You will be required to obtain two (2) professional reference letters that support the merit of your research proposal and your ability to carry out this research as an independent investigator. At least one referee should be someone other than a direct supervisor (this includes current and past supervisors). **Please see the Application Guidelines for more info.**

All referees must submit their supporting letters in advance of the deadline via email at kgfp@kaust.edu.sa clearly mentioning in English their FULL NAME and INSTITUTION as well as the APPLICANT'S FULL NAME and APPLICATION NUMBER.

Candidates will receive the application number once they completely submit their application.

ONLINE APPLICATION FORM

Once you have prepared all the above-mentioned documents, please complete the online application form by clicking the 'Apply Now' button on the KAUST Global Fellowship Program [website](#).

THE DEADLINE FOR SUBMISSION IS JANUARY 15TH

When completing the online application form try to be brief and precise; any details are captured in your CV and Research Proposal documents.

Before submitting your application, please ensure that all required fields are filled properly, and all necessary documents are uploaded correctly in **one combined PDF file**.

While completing the online application form, you may exit and continue filling the form later by using the link provided when you exit the form.

The online Application Form contains the following sections:

SECTION 1: PERSONAL DETAILS

- Fill in each blank accurately.
- The English competency table is a self-assessment of your English level.
- If something is Not Applicable to your situation, please add N/A.

SECTION 2: ACADEMIC QUALIFICATIONS

- Please add ALL your academic degrees details starting from the most recent (including doctoral degree, Master's degree, Bachelor's degree).
- Any post-doctoral or other professional positions must be mentioned in SECTION 3.
- Details about other relevant qualifications should be mentioned in your CV/ resume.

SECTION 3: CURRENT OR MOST RECENT POSITION

- Mention any relevant employment history, including any postdoc experience.
- If you don't have any other relevant experience/ position or if you are currently finishing your PhD, please write N/A to the fields.

SECTION 4: PUBLICATIONS

- Write the details for two selected publications as a first (or joint first) author.
- A copy or link of these publications should be included in the combined PDF at the end of the Application Form.

- Check the Application Guidelines for the accepted type of publications.
- More publications may be mentioned in your CV/Resume.

SECTION 5: RESEARCH PROPOSAL SUMMARY

- Please visit the websites mentioned in page 2 of this document to identify your host PI, division, and program.
- You will need to contact and get the written agreement/expression of interest of a KAUST Faculty before submission of this application.
- Please note that the KAUST Host PI must be from the division/ program you are applying for.
- Evidence of the Host PI's interest to host you is successful, must be submitted in the combined PDF Application file.
- Please see the Application Guidelines for Information about the Referees and Reference Letters.

SECTION 6: DOCUMENT UPLOAD

- All documents (CV, Publications, Host PI confirmation, Research Proposal) must be uploaded in a combined PDF file in the order mentioned and not exceeding the 25MB.

Once you have reviewed your completed application and are satisfied with it, you may submit it. You will receive a confirmation email to the email address indicated in Section 1 with your application number confirming receipt of your application.

For any questions or inquiries, please contact the Global Fellowship Program Team at kgfp@kaust.edu.sa.