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## KAUST GLOBAL FELLOWSHIP PROGRAM

## **APPLICATION FORM WITH PlutoEdu – QUICK GUIDE**

The KAUST Global Fellowship Program is accepting applications annually between:

## July 1<sup>st</sup> and January 1<sup>st</sup>

You must sign up to the PlutoEdu platform to access the system if you are:

- POSTDOC APPLICANT, to complete the Fellowship Application.
- RECOMMENDER (REFEREE), to upload a recommendation letter.

If you are a recommender, please download the relevant PlutoEdu registration quick guide for recommenders found at: <u>https://kgfp.kaust.edu.sa/how-to-apply</u>



King Abdullah University of Science and Technology





## POSTDOC APPLICANT REGISTRATION PROCESS

Registration is mandatory to start the application process. For any technical issues please contact: kgfp@kaust.edu.sa

Step 1. Click the APPLY button on the main page.



**Step 2.** From the <u>application page</u> read the guidelines carefully and click the "Apply now" button

KAUST Global Postdoctoral Fellowship
APPLY FOR THE KAUST GLOBAL POSTDOCTORAL FELLOWSHIP
Applications are open from July 1 until January 15 each year. All submissions are reviewed after the final deadline on January 15. Before starting your online application, make sure you have the following documents ready (preferably as POFs):
Updated CV with publications (max 4 pages)
Two publications combined in a single POF
Helearch propose and appendices in one document (empase provide)     KAUST Hist Pisupori litter (herejake provide)
Two referees to submit recommendation letters via the system upon request
If you don't yet have these materials, visit the How to Apply page to download the full Application Pack and templates.
Sign up on the Plute Fortal as an APPLICANT to begin. The application takes about 20-25 minutes to complete. It is automatically saved so that you can resume at any time.
For technical support with the PlutoEdu platform or more information about the Fellowship, contact the Global Fellowship Team at hgtplthaust.edu.as.
the lost formal your application!
Adda, Adda
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**Step 3.** Create an account to PlutoEdu or Sign In if you already have an account.

First Name	Last Name			
e.g. John	e.g. Ooe			
E-Mail				
e g. john doeiltmail.com			Verify your email	
Password			We sent a code to	
			Enter Verification Code	
Enter Password			3000004	
Paseword Strength : Weak			Resend CTP in 01:45	
<ul> <li>Cannot contain y</li> </ul>	your name or email address			
At least 6 charac	ters		Verity	
At least one upp	ercase letter			
<ul> <li>At least one low</li> </ul>	ercase letter		Terms of use & Privacy Polic	
At least one num	Der			
<ul> <li>At least one spe</li> </ul>	cial character			
Confirm Password				
Enter Password		-		
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**Step 4.** Personalize your account (mandatory to access the correct dashboard/ form). Select the <u>POSTDOC APPLICANT</u> option, complete the required fields and steps to access the Fellowship application form.

\* To register use a valid email address that will be used for any further communication from the Fellowship team.

What is your purpose of using PlutoEdu? We'll get you started with personalized profiles based on your goal				
Student - Looking for Internships	Firstly, Tell us your Institut	ion name. •		
	e.g. Search Institution			
Student – Applying for University Admission	Degree *	Year of Completion *		
PostSoc Applicant	Your Degree	Your Year of Complete	ion	
Faculty Member	Where are you currently ba	ased?		
O University Staff / Administrator	Your Location			
Recommender (Writing a Recommendation Letter)	6	Complete your Onboarding		
Continue				